


MANDATORY DISCLOSURES

1	Name & Address of the Institution	St Mary's College, Shirva, Kaup Taluk, Udupi District Pincode: 574116
	Contact No.	8660502266
	Email id	smc_shirva@rediffmail.com
	Website	https://smcshirva.edu.in/
	Permanent Institute Id	1-44291599428
	Application Number (2026-27)	1-46272060891
	Application Number (2025-26)	1-44644334587
	AICTE Region	South-West



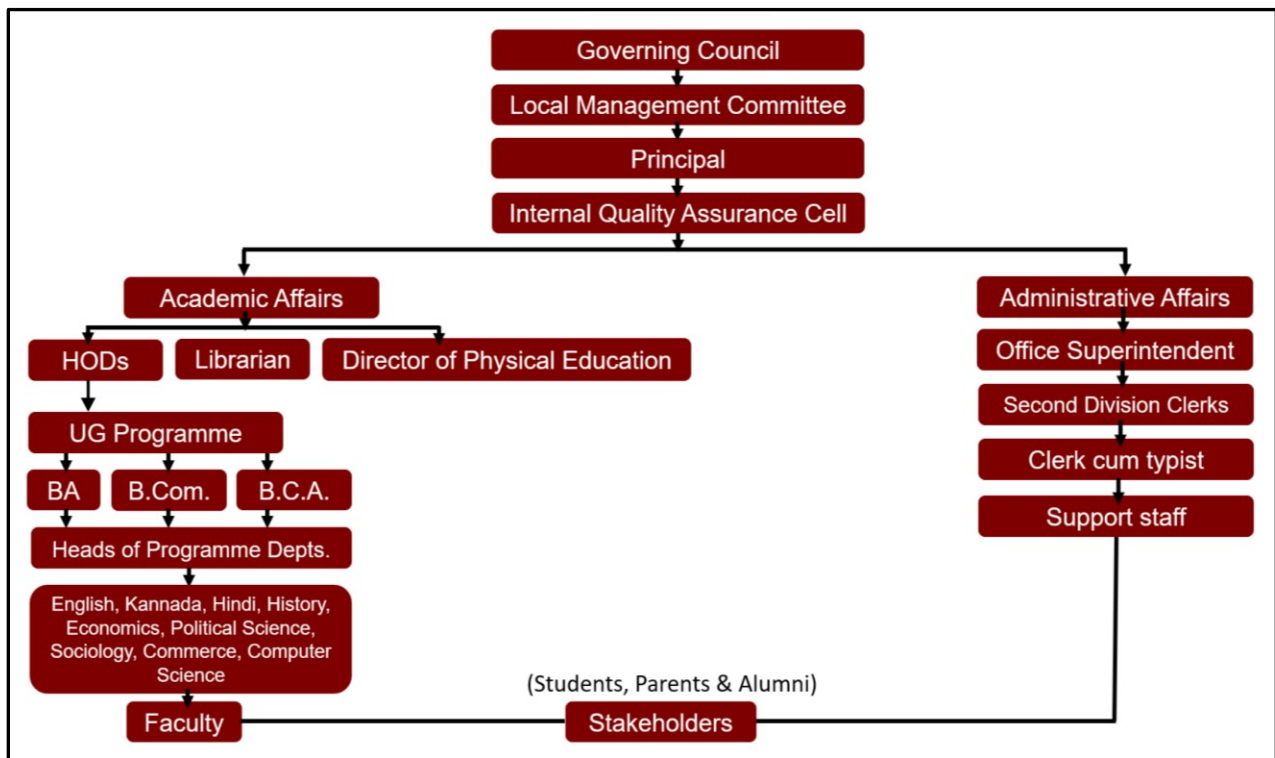
2	Name and address of the Society:	Catholic Educational Society of Udupi Diocese (R.) 'Anugraha' Pastoral Centre, 1st Floor, Kakkunje, Santhekatte, Pincode: 576105
	Contact No.	08202525844 / 9880072036
	Email id	cesudupi@gmail.com
	Website	https://cesudupi.com/

3	Name and Address of the Principal:	Dr Herald Ivan Monis St Mary's College, Shirva 574116, Kaup Taluk Udupi District
	Contact No.	9844813560
	Email id	heraldmonis@gmail.com
	Profile	https://drive.google.com/file/d/1kSjOcK2GexHT9FelPsNXKP5sjvgfqSSJ/view?usp=sharing

4	Name of the Affiliating University:		Mangalore University, Konaje, Mangaluru Pincode: 574199
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5. Governance:

(i) Organizational chart



(ii) Grievance Redressal Mechanism for Faculty, staff and students

St Mary's College Shirva Grievance Redressal Cell - 2025-26

College Grievance Redressal Cell

The Grievance Redressal System is a vital part of any administration. It is the responsibility of the College Administration to provide a secure and contented environment to all its Staff and Students. The Grievance Redressal Committee has been formed in the College as per the UGC guidelines to redress the grievances of both the staff and the students. Since the inception of the college, the Committee has been under the direct purview of the principal.

The grievances received by the principal are forwarded to the concerned Committee members who look into the problems depending upon the seriousness of the issue.

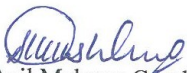
The Committee has been continuously striving to take the best efforts possible to create a harmonious and conducive atmosphere to everyone in question.


Functions of the Grievance Redressal Committee


- To accept written grievances from students and staff related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record, and scrutinise the grievances submitted to them by the Staff and Students and take necessary steps immediately.
- To attend to the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities, etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.

Composition of College Grievance Redressal Cell

S.LNO	Designation	Name
1.	Chairman (Principal)	Dr Herald Ivan Monis
2.	Coordinator	Mr Kostyanv Gonsalvis
3.	Member (Student Welfare Council)	Mr Azil Melwyn Caselino
4.	Member (IQAC Coordinator)	Mr Jagdeesh Acharya
5.	Member (Lady Staff Representative)	Mr Dr Gulabi Poojarthy
6.	Member (Student Representative)	Mr Shaun Lobo
7.	Member (Lady Student Representative)	Mr Veeksha


Mr Azil Melwyn Caselino
Asst. Coordinator


Mr Kostyanv Gonsalvis
Coordinator


Principal
Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 1


St. Mary's College, Shirva

Faculty Grievance Redressal Committee 2025-26

As per the F.No. 1-103/AICTE/GRC/Regulation/2021 of the All-India Council for Technical Education, notification dated March 22, 2021, 'A Grievance Redressal Committee (GRC) for faculty/staff members has been constituted. The committee aims to provide opportunities for redressal of certain grievances of Faculty/Staff Members already appointed in any institution, as well as those seeking appointment to such institutions, and a mechanism thereto.

Composition of Faculty/Staff Grievance Redressal Cell 2025-26

Sl. No.	Name	Designation	Contact No.	Email Address
1.	Dr Herald Ivan Monis	Chairman/Principal St. Mary's College, Shirva	9844813560	heraldmonis@gmail.com
2.	Dr Ganesh Sanjeev	Prof. in Physics, Mangalore University	9844618725	ganeshsanjeev@rediffmail.com
3.	Mrs Shylet Mathias	Assoc. Professor, Milagres College, Kallianpur	9880358450	canucadu@gmail.com


Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116

(iii) Establishment of Anti Ragging Committee



ST MARY'S COLLEGE, SHIRVA 574116
ANTI-RAGGING COMMITTEE

Committee members for 2025-26

Director : Dr Herald Ivan Monis, Principal
Coordinator : Mr Premanath, Lecturer in History
Assistant Coordinator : Mrs Rashmi Acharya


Staff Representatives:

1. Mrs Sangeetha H Poojary, Staff Secretary
2. Mr Jagadeesh Acharya, IQAC Coordinator & Department of Commerce
3. Mrs Cynthia Neema D'Souza, Department of Hindi & Convener of POSH Cell
4. Mr Azil Melwyn Castelino, Department of Economics
5. Mr K Praveen Kumar, Department of Computer Science
6. Mrs Tanuja Nityananda Suvarna, UG Librarian

Student Representatives:

III B. COM	Prajesh	Vinisha S Anchan
III BA	Shaun Lobo	Prathiksha
III BCA	Vikas	Veeksha
II B.COM	Deekshith K Acharya	Chaya Suvarna
II BA	Rithesh D'Souza	Shivani
II BCA	Shashank	Shakshi
I B.COM	Jeevan Dmello	Manya
I BA	Anil Kanta Nayak	Lavita
I BCA	Rakshith	Harshitha


Coordinator


IQAC - COORDINATOR
St. Mary's College, Shirva
Kapu Tq, Udipi District,
Karnataka State - 574 116


Principal
ST. MARY'S COLLEGE
SHIRVA, Udipi Dt.-574 116

- iv) Establishment of Online Grievance Redressal Mechanism: Not Established
- v) Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: Not Established

vi) Establishment of Internal Committee (IC)



ST. MARY'S COLLEGE, SHIRVA

Women's Forum & Women Anti-Harassment Cell 2025-26

As per the guidelines of UGC, NAAC and Honourable Supreme Court, Women Anti-Harassment Cell has been established in the college to provide a healthy and congenial atmosphere to the female staff members and students of the College.

Composition

As per the provisions of the Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act), the college has constituted an Internal Complaints Committee (ICC) named **Women Anti-Harassment Cell**, Women Forum comprising members with a senior faculty member as the Convener. The present constitution of ICC is as follows :

Director	Dr Herald Ivan Monis, Principal
Coordinator	Mrs Cynthia Neema Dsouza
Asst Coordinator	Mrs Poornima G A
President	Ms Elvisha Noronha, III B.Com
Secretary	Ms Thrisha, III BCA
Joint Secretary	Ms Shrimani, III BA

Lady Police Personnel from Shirva Police Station : Ms. Jyothi, WPC – 418



A Lady Staff Member from each stream :	
Staff Secretary	Mrs. Sangeetha Poojary
Commerce	Mrs. Sharmila
Arts	Mrs. Rashmi Kumari
Computer Science	Mrs. Rashmi Acharya
Librarian (UG)	Mrs. Tanuja N. Suvarna
Administrative	Mrs. Divya

Lady Representatives from each Class :	
III B.Com	Ms. Vinisha Ms. Megha
III BCA	Ms. Veekshitha Ms. Veeksha
III BA	Ms. Shravya Prabhu Ms. Asha
II B.COM	Ms. Chaya Suvarna Ms. Chaitrika
II BCA	Ms. Sushmitha Ms. Shabeena Begum
II BA	Ms. Priyanka Ms. Nikhitha
I B.COM	Ms. Fathima Asra Ms. Manya
I BCA	Ms. Pratheeksha Ms. Harshitha
I BA	Ms. Lavita Quadras Ms. Prathibha


Mrs. Poornima G A

Asst Coordinator


Mrs. Cynthia Neema Dsouza

Coordinator


Dr Herald Ivan Monis

Principal
Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116

vii) Establishment of Committee for SC/ST



St. Mary's College, Shirva

SC/ST Cell Committee for the academic year 2025-26

SL. NO.	Name of the Committee member	Designation	Contact No.
1	Dr Herald Ivan Monis, Principal	Chairperson	9844813560
2	Ms Vinutha Kumari, Lecturer	Co-ordinator	8152838719
3	Dr Gulabi Poojarthy, Asst Professor	Member	9902180114
4	Mr Azil Melwyn Castelino, Asst Professor	Member	9341464965
5	Mr Jagadeesha Acharya, Asst Professor	Member	8971142240
6	Mr Kostyanv Gonsalvis, Asst Professor	Member	9902078143
7	Mr K Praveen Kumar, Lecturer	Member	7975230201
8	Mr Dishanth, III BCOM	Member	7204650343
9	Mr Sudeep, III BA	Member	8296695889
10	Ms Srinidhi Naik, III BCA	Member	6360735664


IQAC - COORDINATOR
St. Mary's College, Shirva
Kapurthala, Udupi District,
Karnataka State - 574 116


Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116

viii) Internal Quality Assurance Cell



ST MARY'S COLLEGE

Shirva-574116, Kapu Taluk & Udupi District


INTERNAL QUALITY ASSURANCE CELL

Email: smc_shirva@rediffmail.com

Ph: 8660502266

Ref. No.: SMC/IQAC/005/ 2025-26

IQAC Composition - 5 th Cycle		
1	Chairperson	Dr Herald Ivan Monis
2	Coordinator	Mr Jagadeesha Acharya
3	Rep. Management	Prof Ronald J. Moras
4	Rep. Administration	Mrs Florine Alva
5	Rep. Teachers	<ul style="list-style-type: none">• Mrs Poornima G. A.• Dr Gulabi Poojary• Mr Kostyanv Gonsalvis• Mrs Sharmila• Mrs Sangeeta H. Poojary• Mr Premanatha• Mr K. Praveen Kumar
6	Rep. Local Society/ Trust	-
7	Rep. Alumni	Mr Urban Novel D'Souza
8	Rep. PTA	Mr Arun Fernandes
9	Rep. Industrialist	-
10	Rep. Student	Mr Sanjay Shenoy, III B.Com.


IQAC - COORDINATOR
St. Mary's College, Shirva
Kapu Tq, Udupi District,
Karnataka State - 574 116


Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116

6. Programmes:

i	Name of the Programmes approved by AICTE	Bachelor of Computer Applications (UG)
ii	Name of Programmes Accredited by NBA	-NA-
iii	Status of Accreditation of the Courses	Accredited by NAAC with 2.96 CGPA
iv	Total Number of Courses	03
v	No. of Courses for which applied for Accreditation:	03

vi) Details of seats/ duration/ cut off marks:

Name	No of Seats	Duration in years	Cut off marks/ rank of admission during the last years
B.A.	70	3	50%
B.Com	70	3	50%
B.C.A.	60	3	60%

vii) Fee (as approved by the state government): [CLICK TO VIEW](#)

vii) Campus placements during last year: [CLICK TO VIEW](#)

viii) Collaboration with Foreign University: Not Applicable

7. Faculty

Course/Branch wise list Faculty members: [CLICK TO VIEW](#)

Permanent Faculty: 05 (UGC Appointed)

Full time Faculty: 09 (Management Appointed)

Adjunct Faculty: 05 (Part-time)

Faculty on deputation: 01 (UGC Appointed)

Permanent Faculty: Student Ratio: 1:26

8. Profile of the Principal: [CLICK TO VIEW](#)

9. Fee

- No. of Fee waivers granted with amount and name of students: NA
- Number of scholarships offered by the Institution, duration and amount: NA

10. Admission

Number of seats sanctioned with the year of approval

Sl.No	Programme	Intake		
		2025-26	2024-25	2023-24
1.	B.A	70	70	70
2.	B.COM	70	70	77 (7 Additional seat)
3.	B.C.A	60 (AICTE Approved)	60 (AICTE approved)	66 (6 Additional seat)

Number of Students admitted under various categories each year in the last three years:

[CLICK TO VIEW](#)

Number of applications received during last year for admission under Management Quota and number admitted

Sl.No	Programme	Number of Applications received (A.Y. 2025-26)	Number of Admissions (A.Y. 2025-26)
1.	B.A	24	21
2.	B.COM	59	44
3.	B.C.A	37	33

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website): Admission is not subject to any test
- Number of seats allotted to different Test Qualified candidate separately (AIEEE//JEE/CET(State conducted test/University tests/CMAT)/Association conducted test etc.): NA
- Calendar for admission against Management quota seats: The institution adheres to the University Calendar
- Last date of request for applications: As per University calendar
- Last date of submission of applications: As per University calendar
- Dates for announcing final results: As per University calendar
- Release of admission list (main list and waiting list shall be announced on the same day): on the same day

- Date for acceptance by the candidate (time given shall in no case be less than 15 days): 20 days
- Last date for closing of admission: As per University calendar
- Starting of the Academic session: As per University calendar
- The waiting list shall be activated only on the expiry of date of main list: Yes
- The policy of refund of the Fee, in case of withdrawal, shall be clearly notified: Yes

12. Criteria and Weightages for Admission

- Admission criteria and weightages: Admissions are based on merit in the PU examination results and academic counselling
- Minimum level of acceptancy: Pass Percentage
- Cut-off levels of percentage and percentile score of the candidates in the admission test for the test for the last three years: NA

13. List of Applicants

List of candidates whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for management quota seats (merit wise):

[CLICK TO VIEW](#)

14. Result of Admission under Management seats/Vacant seats

a) Composition of selection team for admission under Management Quota:

Dr Herald Ivan Monis (Chairman)

Mr Melwyn Castelino (Coordinator)

Dr Gulabi Poojary (Member)

Mr Praveen Kumar (Member)

Mrs Sharmila (Member)

Mr Premanath (Member)

Mrs Florine Alva (Member)

Mrs Divya (Member)

b) List of candidates who have been offered admission: [CLICK TO VIEW](#)

c) **Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate:** *Not Applicable for the Academic Year 2025-26 due to under application.*

15. Information of Infrastructure and Other Resources Available

Number of Classrooms, Tutorials rooms, Laboratories, Drawing Halls and Examination facility etc.						
Sl. No.	Description	Room No.	Floor	Capacity	Area	Type of Room
1	Office Principal	101	Ground	-	51.33	Office
2	Office College	102	Ground	-	105.32	Office
3	Toilet Men	103	Ground	-	30.25	Toilet Men
4	Waiting Room Men	104	Ground	-	24.38	Common Room Men
5	Store Room	105	Ground	-	7.46	House keeping
6	Class Room	106	Ground	84	78.94	Class Room
7	Class Room	107	Ground	84	78.94	Class Room
8	Class Room	108	Ground	84	78.94	Class Room
9	Laboratory	109	Ground	72	78.94	Class Room
10	Office NSS	110	Ground	-	24.53	Office
11	Toilet for disabled	111	Ground	-	7.46	Toilet for disabled
12	Common Room ladies	112	Ground	-	51.19	Common Room Ladies
13	Toilet Ladies	112	Ground	-	98.00	Toilet Ladies
14	Office PD	113	Ground	-	51.19	Staff Room Office
15	Gymnasium	114	Ground	-	51.19	Student Activities (Gym)
16	Toilet Men	115	Ground	-	20.13	Toilet Men
17	Toilet Ladies	116	Ground	-	24.06	Toilet Ladies
18	Staff Room (BCA)	117	Ground	-	22.31	Staff Room
19	Class Room	118	Ground	84	78.75	Class Room
20	Class Room	201	First	84	78.05	Class Room
21	Class Room	202	First	84	78.05	Class Room
22	Office NCC	203	First	-	13.05	Office

23	Staff Room (Arts)	204	First	-	51.19	Staff Room
24	Class Room	205	First	84	78.05	Class Room
25	Class Room	206	First	84	78.05	Class Room
26	Staff Room (Language)	207	First	-	24.06	Staff Room
27	Audio-Visual Hall	208	First	100	105.00	Seminar Hall
28	Office IQAC	209	First	-	24.06	Office
29	Staff Room (Commerce)	210	First	-	65.23	Staff Room
30	Class Room	211	First	45	51.19	Class Room
31	Conference Hall	212	First	-	105.00	Meeting Room
32	Stationery Store	213	First	-	21.88	Stationery Store
33	Laboratory	214	First	24	56.88	Class Room
34	Class Room	215	First	84	78.75	Class Room
35	Museum History	301	Second	40	51.33	Museum
36	Class Room	302	Second	40	51.33	Class Room
37	Class Room	303	Second	40	51.33	Class Room
38	Store Room	304	Second	-	24.06	Store Room
39	Studio Room	305	Second	60	64.64	Studio Room
40	Auditorium	306	Second	700	433.28	Auditorium
41	Library UG	307	Second	82	266.17	Library
		308			112	
42	Class Room	401	Third	50	50.75	Class Room
43	Student Activities	402	Third	50	57.75	Class Room
44	Class Room	403	Third	50	57.42	Class Room

Barrier free Built Environment for disabled and elderly persons



The institution ensures a barrier-free built environment to facilitate easy access for differently-abled persons. As part of this initiative, a ramp facility has been provided at the entrance of the toilet area to enable smooth and safe access for students with mobility challenges. The ramp allows wheelchair users and persons with physical disabilities to enter the facility without difficulty. In addition, wash basins are installed at a convenient and accessible height near the entrance, ensuring ease of use. These infrastructural provisions reflect the institution's commitment to creating an inclusive and accessible campus environment for all students, including those with special needs.





The ramp allows smooth movement of wheelchairs and facilitates the entry of vehicles up to the building entrance when required. This provision helps students and visitors with mobility challenges to access the building conveniently and safely. Such infrastructure reflects the institution's commitment to creating a barrier-free and inclusive campus environment for all stakeholders.

Fire and Safety Certificate:

ST. MARY'S COLLEGE
SHIRVA - 574 116
No: 6157
Date: 14-8-2024
File: Fire & Safety

Office of the District Fire Officer
Karnataka Fire & Emergency Services
Udupi Fire Station
Ajjarkad, Udupi District - 576 101
Telephone: 2520333

No.74/FSR/DFO/UDP/2022

Dated:13 -08-2024

To

The Principal,
St. Mary's College,
Shirva Post – 574 116
Shirva Village,
Kaup Taluk,
Udupi District.

Sir,

Sub: Issue Renewal of 'Fire safety Compliance Certificate' with respect to fire prevention, fighting and evacuation measures maintained to "St. Mary's College" building at Sy.No. 316/1 of Shirva Village, Kaup Taluk, Udupi District.

- Ref: 1) Head Office Circular No.ACT(2)71/Budget/2017-18, Dated: 30/07/2024
2) This office FSR No: 74/FSR/RFO/MR/2022, Dated: 18-11-2022.
3) Compliance Certificate No: 74/FSR/RFO/MR/2022, Dated: 15-12-2022
4) Your letter dated: 06-08-2024

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With reference to subject above cited, 'Fire Safety Recommendation' was issued vide reference (2) to the premises of "St. Mary's College" building at Sy.No. 316/1 of Shirva Village, Kaup Taluk, Udupi District, with a condition to fulfill the recommendations and compliance the same. The Compliance certificate was issued to the building vide ref. (3).

With reference cited (4) above, the principal of "St. Mary's College" had requested for the compliance certificate from our department, In this regard inspected the school building by me on 08-08-2024. The applicant has complied all the recommendations communicated in our fire safety recommendation vide ref. (2) except training.

Under the above circumstances the Karnataka Fire & Emergency Services Department is issuing the renewal of 'Fire Safety Compliance Certificate' to "St. Mary's College" building, subject to proper maintenance of firefighting installations in good working conditions and to arrange the training of 40% of employees within 3 months and to renew the fire safety Recommendation report for every **two year.**



Yours faithfully,

[Signature]
District Fire Officer
Karnataka State Fire & Emergency Services
Udupi District, Udupi

copy to:-

- 1) The Vice Chancellor, university Mangaluru
- 2) Copy submitted to the Deputy Director (Fire Prevention), KSFES, Bengaluru.

[Handwritten signature]
14/08/24

LIBRARY DETAILS:

- Number of Library books/Titles/Journals available (Programme-wise)
- List of Nationals/International Journals subscribed
- E-Library facilities
- Library and E-resources

[CLICK TO VIEW](#)

Academic Timetable with the
name of the faculty members
handling the course

ST MARY'S COLLEGE, SHIRVA-574116

Department of Kannada
Academic Year 2025-26 Even Semester

Dr Gulabi Poojary							
	I (9.45 am - 10.45am)	II (10.45 am - 11.40am)	III (11.50 am - 12.45pm)		IV (1.30 pm - 2.30pm)	V (2.30 pm - 3.30pm)	VI (3.30pm to 4.30 pm)
Mon	II BCOM Language		I BA Language	L U N C H B R E A K		I BCOM Language	
Tue		I BA Language	II BCOM Language		I BCOM Language		
Wed			I BCOM Language		II BCOM Language	II BA Language	
Thu	II BA Language	II BCOM Language			I BA Language		
Fri	I BCOM Language		II BA Language			I BA Language	
Sat	II BA Language						


Coordinator


Principal

ST MARY'S COLLEGE, SHIRVA-574116

Academic Year 2025-26 Even Semester
Department of Commerce

Dr Herald Ivan Monis							
	I (9.45 am - 10.45am)	II (10.45 am - 11.40am)	III (11.50 am - 12.45 pm)		IV (1.30 pm - 2.30 pm)	V (2.30 pm - 3.30 pm)	VI (3.30 pm to 4.30 pm)
Mon		Financial Accounting II I BCOM		L U N C H B R E A K			
Tue		Income tax law & practice-II III BCOM					
Wed		Income tax law & practice-II III BCOM					
Thu		Income tax law & practice-II III BCOM					
Fri		Income tax law & practice-II III BCOM					
Sat		Income tax law & practice-II III BCOM					


Coordinator


Principal

ST MARY'S COLLEGE, SHIRVA-574116

Academic Year 2025-26 Even Semester

Department of Commerce

Jagdish Acharya								
	I (9.45 am - 10.45 am)	II (10.45 am - 11.40 am)	III (11.50 am - 12.45 pm)		IV (1.30 pm - 2.30 pm)	V (2.30 pm - 3.30 pm)	VI (3.30 pm to 4.30 pm)	
Mon	Quantitative Technique I BCOM	Cost Accounting II BCOM		L U N C H B R E A K	Skill Enhancement Program II BCOM			
Tue	Cost Accounting II BCOM		Quantitative Technique I BCOM			PROJECT III BCOM		
Wed	Quantitative Technique I BCOM					Cost Accounting II BCOM	Organisational Behaviour I BCOM	
Thu	Cost Accounting II BCOM					Skill Enhancement Program II BCOM	Quantitative Technique I BCOM	
Fri			PROJECT III BCOM				Organisational Behaviour I BCOM	
Sat	Quantitative Technique I BCOM		Cost Accounting II BCOM					


Coordinator


Principal

ST MARY'S COLLEGE, SHIRVA-574116

Academic Year 2025-26 Even Semester

Department of Commerce

Sangeeta Poojary								
	I (9.45 am - 10.45 am)	II (10.45 am - 11.40 am)	III (11.50 am - 12.45 pm)		IV (1.30 pm - 2.30 pm)	V (2.30 pm - 3.30 pm)	VI (3.30 pm to 4.30 pm)	
Mon		Management Accounting III BCOM		L U N C H B R E A K	Financial Accounting- II I BCOM	Investment Management III BCOM		
Tue		Corporate Accounting II BCOM	Management Accounting III BCOM				Financial Accounting- II I BCOM	
Wed	Corporate Accounting II BCOM		Management Accounting III BCOM					
Thu		Financial Accounting- II I BCOM	Corporate Accounting II BCOM				Management Accounting III BCOM	
Fri	Management Accounting III BCOM		Financial Accounting- II I BCOM			Corporate Accounting II BCOM		
Sat		Corporate Accounting II BCOM	Investment Management III BCOM					


Coordinator


Principal

ST MARY'S COLLEGE, SHIRVA-574116

Academic Year 2025-26 Even Semester

Department of Commerce

Sharmila							
	I (9.45 am - 10.45 am)	II (10.45 am - 11.40 am)	III (11.50 am - 12.45 pm)		IV (1.30 pm - 2.30 pm)	V (2.30 pm - 3.30 pm)	VI (3.30 pm to 4.30 pm)
Mon	Advance Financial Management III BCOM		Indian Accounting Standards II BCOM	L U N C H B R E A K	Customer Relationship Management III BCOM		
Tue		Foundations of Commerce I BCOM			Advance Financial Management III BCOM		
Wed	Customer Relationship Management III BCOM				Foundations of Commerce I BCOM	Advance Financial Management III BCOM	
Thu	Advance Financial Management III BCOM		Investment Management III BCOM		Foundations of Commerce I BCOM		
Fri		Foundations of Commerce I BCOM	Indian Accounting Standards II BCOM		Customer Relationship Management III BCOM		
Sat	Advance Financial Management III BCOM		Foundations of Commerce I BCOM				

lato
Coordinator

Hegde
Principal

ST MARY'S COLLEGE, SHIRVA-574116

Academic Year 2025-26 Even Semester

Department of Commerce

Raghavendra Hegde							
	I (9.45 am - 10.45 am)	II (10.45 am - 11.40 am)	III (11.50 am - 12.45 pm)		IV (1.30 pm - 2.30 pm)	V (2.30 pm - 3.30 pm)	VI (3.30 pm to 4.30 pm)
			Assessment of Persons other than Individual III BCOM	L U N C H B R E A K		Income Tax-II II BCOM	
	Assessment of Persons other than Individual III BCOM					Income Tax-II II BCOM	PROJECT III BCOM
Wed		Environmental Studies I BCOM	Income Tax-II II BCOM		Assessment of Persons other than Individual III BCOM		Environmental Studies I BCOM
Thu	Organisational Behaviour I BCOM				Assessment of Persons other than Individual III BCOM		
Fri		Income Tax-II II BCOM			Environmental Studies I BCOM	PROJECT III BCOM	
Sat	Income Tax-II II BCOM	Organisational Behaviour I BCOM					

lato
Coordinator

Hegde
Principal

ST MARY'S COLLEGE, SHIRVA-574116

Department of English
Academic Year 2025-26 Even Semester

KOSTYANV GONSALVIS							
	I (9.45 am - 10.45am)	II (10.45 am - 11.40am)	III (11.50 am - 12.45pm)		IV (1.30 pm - 2.30pm)	V (2.30 pm - 3.30pm)	VI (3.30pm to 4.30 pm)
Mon		I BA English Language	I BCOM English Language	L U N C H B R E A K		II BA English Language	
Tue	I BCOM English Language				II BCOM English Language	I BA English Language	
Wed		II BCOM English Language	I BA English Language		I BCOM English Language		
Thu		II BA English Language	I BCOM English Language		II BCOM English Language		
Fri	II BCOM English Language	II BA English Language					
Sat		I BA English Language	II BA English Language				


Coordinator


Principal

Faculty-wise Time Tables (BCA)

Mr K Praveen Kumar

Day	I (9:45-10:45)	II (10:45-11:40)	III (11:50-12:45)	IV (1:30-2:30)	V (2:30-3:30)	VI (3:30-4:30)
Monday	III BCA - Adv Java & J2EE		I BCA - OOP using Java		II BCA - Adv Java & J2EE	
Tuesday		III BCA - Adv Java & J2EE		I BCA - OOP Lab		
Wednesday	III BCA - Adv Java & J2EE		II BCA - Distributed Computing	I BCA - OOP using Java	I BCA - OOP using Java	
Thursday		I BCA - OOP Lab		III BCA - Mini Project		III BCA - Mini Project
Friday		III BCA - Adv Java & J2EE		II BCA - Adv Java & J2EE	II BCA - Distributed Computing	
Saturday		III BCA - Adv Java Lab				

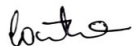

Coordinator

Mrs Rashmi Acharva


Principal
ST. MARY'S COLLEGE
SHIRVA

Mrs Rashmi Acharya

Day	I (9:45-10:45)	II (10:45-11:40)	III (11:50-12:45)	IV (1:30-2:30)	V (2:30-3:30)	VI (3:30-4:30)
Monday		III BCA - PHP & MySQL		I BCA - EVS		II BCA - Internet Basics
Tuesday	III BCA - PHP & MySQL		I BCA - EVS		II BCA - OS Concepts	
Wednesday	II BCA - OS Concepts	III BCA - PHP & MySQL			II BCA - OS Concepts	
Thursday	III BCA - PHP & MySQL				II BCA - OS Concepts	I BCA - EVS
Friday	II BCA - Internet Basics		II BCA - OS Concepts	III BCA - PHP Lab		
Saturday	III BCA - PHP Lab					


Coordinator


Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116

Ms Padmashree

Day	I (9:45-10:45)	II (10:45-11:40)	III (11:50-12:45)	IV (1:30-2:30)	V (2:30-3:30)	VI (3:30-4:30)
Monday	I BCA - Data Structures		III BCA - AI & Applications	II BCA - Python		
Tuesday	II BCA - Python	II BCA - Python Lab			I BCA - Data Structures	
Wednesday		I BCA - DS Lab			III BCA - AI & Applications	
Thursday	II BCA - Python	III BCA - AI & Applications			II BCA - Python Lab	
Friday	III BCA - AI & Applications	I BCA - DS Lab				I BCA - Data Structures
Saturday	II BCA - Python	I BCA - Data Structures				


Coordinator


Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116

Ms Prithvi

SHIRVA, Udupi Dt.-574 116

Day	I (9:45-10:45)	II (10:45-11:40)	III (11:50-12:45)	IV (1:30-2:30)	V (2:30-3:30)	VI (3:30-4:30)
Monday	II BCA – Adv Java Lab					
Tuesday	I BCA – CONA		III BCA – Mobile App Dev		III BCA – WCMS	
Wednesday	I BCA – CONA		III BCA – Mobile App Dev	II BCA – Adv Java Lab		
Thursday	I BCA – CONA	II BCA – Adv Java	III BCA – Mobile App Dev		III BCA – WCMS	
Friday	I BCA – CONA		III BCA – WCMS	II BCA – Adv Java		
Saturday	I BCA – CONA					


Coordinator



Principal

Principal
ST. MARY'S COLLEGE
SHIRVA, Udupi Dt.-574 116



ST MARY'S COLLEGE

Shirva-574116, Kapu Taluk & Udupi District

SOCIAL MEDIA CELL

Email: smc_shirva@rediffmail.com

Ph: 8660502266

Social Media Type	Facebook
Faculty in charge	Mr Kostyanv Gonsalvis, HOD of English
LINK: https://www.facebook.com/share/1An3vVG6vq/	

Social Media Type	Instagram
Faculty in charge	Mr Kostyanv Gonsalvis, HOD of English
LINK: https://www.instagram.com/stmaryscollegeshirva?igsh=N2w2YnQ0cjB5Y2Rj	

Innovation Cell

ಸಂತ ಮೇರಿ ಮಹಾವಿದ್ಯಾಲಯ

ಬಿರ್ವ ಅಂಚೆ - 574 116, ಉಡುಪಿ ಜಿಲ್ಲೆ



ST MARY'S COLLEGE

Shirva Post - 574116, Udupi District

(A Unit of Catholic Educational Society of Udupi Diocese)
(Re-Accredited by NAAC with 'B++' Grade : CGPA 2.96)
(Approved by UGC & AICTE)

ಪ್ರಾಂಶುಪಾಲಕ ಕಛೇರಿ,

Office of the Principal

Website: www.smcshirva.edu.in

Mobile: 8660502266

E-mail: smc_shirva@rediffmail.com

Ref. No. SMC/ IIC/01/2025-26

Date: 2-9-2025

The council meeting of Institution's Innovation Council (IIC), St Mary's College, Shirva was called by IIC President Mr K Praveen Kumar on 2-9-2025 to discuss upon the formulation and function of IIC for academic year 2025-26 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell.

As per the decision of competent authority, following members will be the part of IIC;

Sr. No.	Name of Member	Member Type (Teaching/ Nonteaching /Student/External Expert)	Key Role/ Position assigned in IIC
1	Mr K Praveen Kumar	Teaching	President / Innovation Activity/ Internship Activity Coordinator
2	Ms Rashmi Acharya	Teaching	Convener
3	Mr Jagadeesha Acharya	Teaching	IPR Activity Coordinator / Start up Activity Coordinator
4	Mr Kostyavn Gonsalvis	Teaching	Social Media
5	Mr Premanatha	Teaching	NIRF Coordinator
6	Ms Sangeeta H Poojary	Teaching	Vice President
7	Mr Azil Melwyn Castelino	Teaching	Member
8	Ms Prithvi	Teaching	Member
9	Ms Padmashree	Teaching	Member
10	Ms Florine Alva	Nonteaching	Member
11	Ms Priyanka	Nonteaching	Member
12	Ms Divya	Nonteaching	Member
13	Ms Renol Saldanha	Nonteaching	Member
14	Mr Shreyas Sunil Poojary	Student	Member
15	Mr Vikas	Student	Member
16	Ms Sathyashri	Student	Member
17	Ms Srinidhi Naik	Student	Member
18	Ms Veeksha	Student	Member
19	Ms Harshitha	Student	Member
20	Ms Prathiksha	Student	Member

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ಶಿರ್ವಾ ಪುಸ್ತ - 574 116, ಉಡುಪಿ ಜಿಲ್ಲೆ



ST MARY'S COLLEGE

Shirva Post – 574116, Udupi District

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ಪ್ರಾಚಾರ್ಯರ ಕಛೇರಿ,

Office of the Principal

Website: www.smcshirva.edu.in

Mobile: 8660502266

E-mail: smc_shirva@rediffmail.com

21	Mr Syed Naasih	Student	Member
22	Mr Shashank	Student	Member
23	Ms Sakshi	Student	Member
24	Mr Rakshith	Student	Member
25	Ms Harshitha	Student	Member
26	Ms Sahana Shenoy	External Expert	Member
27	Mr Rajesh Shenoy	External Expert	Member

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 03-11-2025.

IIC President of ~~Principal of the~~ Institution

Name: ~~Dr. Neelavathi~~ ST. MARY'S COLLEGE

Place: Shirva SHIRVA, Udupi Dt.-574 116

Game and Sports Facilities



ST MARY'S COLLEGE

Shirva-574116, Kapu Taluk & Udupi District

Email: smc_shirva@rediffmail.com

Ph: 8660502266

DEPARTMENT OF PHYSICAL EDUCATION

Details of the Dept. of Physical Education and Sports / Games facilities till 2025-26:

Sl.No	Room / Field details	Area in Sq.Mtrs
1	Department Room	51.19Sq.Mtrs
2	Store Room (Near Dept.)	10.25Sq.Mtrs
3	Athletic Field / Football and Cricket Field	10000Sq.Mtrs
4	Carrom and Chess	25.59Sq.Mtrs
5	Shuttle Badmiton (2 outdoor courts, interlock flooring)	310Sq.Mtrs
6	Volleyball and Throwball court	952Sq.Mtrs
7	Ball Badmiton Court	80Sq.Mtrs
8	Gents Gymnasium	51.19Sq.Mtrs
9	Ladies Gymnasium with Rest Room	25.59Sq.Mtrs
10	Table Tennis Hall	25Sq.Mtrs
11	Basket Ball Court	420Sq.Mtrs
12	Cricket Net Practicing pitch	92.90Sq.Mtrs

LIST OF EQUIPMENTS

Sl. No.	Name of the Article	Serviceable
1	Leg guard	3
2	Cricket Bat	4
3	Stumps	1
4	Helmet	1
5	Badminton Net	3
6	Shuttle Cock	0
7	Shuttle Badminton Pole	2
8	Skipping rope	1
9	Soft Ball	1
10	Soft Ball Sluggers	1
11	Soft Ball Glove	8
12	Volley Ball	3
13	Volley Ball Net	1
14	Volley Ball Pole	1



15	Chess Board	3
16	Carrom Board	1
17	Table Tennis Table	1
18	Table Tennis Bat	3
19	Table Tennis Ball	1
20	Throw Ball	2
21	Throw Ball net	1
22	Javelin	2
23	Hurdles	4
24	Discuss	2
25	Relay Batten	1set
26	Hammer	1
27	Shot Put	1
28	High Jump cross bar	1
29	Pump	1
30	Measuring tape	3
31	Weighing scale	1
32	Weight lifting bar	8
33	Weight lifting plates	4
34	Weight lifting belt	1
35	Weight lifting plate stand	5
36	Incline Bench	1
37	Parallel bar	1
38	Dumb Bell	2
39	Weight lifting costume	5
40	Mirror	1
41	Cricket Net	1
42	Chess men	3
43	Badminton Racket	6
45	Wrestling costume	2
46	Foot ball	2
47	Chess Clock	1
49	Medicine Ball	1
51	Practice cone	10
52	Tennis Ball (cricket)	2
53	Height measuring stand	1
54	T T net	1
55	Kabaddi mat shoes	8
56	Challenge Weight Lifting Set with 182.5 kg weight.	1
57	Nelco Dead Bars	3
58	Iron Shot Put – 16 lbs	1
59	High Jump Stand	2
60	Weight Lifting Squat Rack	2
61	Bench Press Rack	2
62	Shot Put – 8 lbs (Brass)	1
63	Hammer (Iron) 16 lbs	1



64	Weight Lifting Plates (10 kg)	8
65	Shot Put (iron) 8 lbs	1
66	Weight Lifting plates – 5 kg	4
67	Weight Lifting plates – 2.5 kg	6
68	Weight Lifting plates – 1.25 kg	2
69	High Jump Cross Bar	1
50	Keeping glove	1
51	Batting Glove (Cricket)	0
52	Thigh Pad (Cricket)	2
53	Helmet	1
54	Ball Badminton ball	4
55	Ball Badminton Racket	8
56	Home Gym	1
57	Stepper with twister	1
58	Weight Lifting Bar	2
59	Adjustable Squat Stand	1
60	Weighing scale	1
61	Wrestling Mat	1
62	Weight Lifting Platform	1
63	Base ball face mask	1
64	T.T table	1
65	Arm curl Station	1
66	Smith machine	1
67	Chess clock	2
68	Dumb bells	2 pair
69	Multi Gym	1
70	Weight Lifting Set	1
71	Squat Stand – adjustable	1
72	Bench Press Stand	1
74	High Jump bed – Nivia	1
75	Hammer – 4 kg	1
76	Relay Batten	1 set
77	High Jump Cross Bar	1
78	Dumb-bell – 7.5 kg	1 pair
80	Hurdle - Nelco	3
81	Take off board	1
82	Discus – 1 kg	1
83	Dumb-bell – 10 kg	1 pair
84	Lagori	1
85	Cricket Mat	1



Physical Education Department Room 113

SI.NO	Name of the Article	STOCKS
1	Printer	1
2	Telephone	1
3	PC	1
4	UPS	1
5	Wi-Fi	1
6	Cupboard wooden	1
7	Godrej iron	1
8	Fan	2
9	Equipment stand	1
10	Wooden chair	3
11	Wooden chair with arm	1
12	Office chair	1
13	Wooden table	2
14	Fancy table	4
15	Bench	1
16	Dustbin	4
17	dustpan	1
18	stool	1
19	flex pole	1*4 & 1*2
20	Folder wooden chair	5
21	Plastic chair	3
22	Iron chair	7
23	locker	1
24	bucket	2
25	Victory stand	1
26	Announcer	1
27	CC	1
28	Bulb	3
29	tube	2
30	Partition	2

Gym room No 114

SI.NO	Name of the Article	STOCKS
1	Tube	2
2	Announcer speaker	1
3	Bench	1
4	Stool	1
5	Plank pad chair	1



Physical Education Director




Principal

Photographs



Infrastructure and Teaching Learning Process:

The institution has accumulated a sophisticated infrastructure area of 10.69 acres, involving classrooms, a library, an AV hall, laboratories, ICT facilities, sports and games, a gym, a ladies' hostel, auditoriums and a canteen facility. 17 well-ventilated ICT-enabled classrooms accommodate more than 500 students in total. The laboratory is equipped with a modular and functional workspace which accommodates 65 students. The auditorium measuring 371.612 square meters with 800 seating capacity is used to organize workshops, seminars, and conferences with sophisticated portable ICT equipment. AV hall of the college covers 111.4836 square meters is used to organise special lectures and meetings and can accommodate the strength of 150 seating capacity. The college has 3 acres of sports ground, which helps to hold regular training and sports events for students and also to organize group events like cricket, football, volleyball throw ball, kabaddi, softball, and badminton games. The college library is fused with the latest technologies that enable the library to serve its users more efficiently. The library has a wide range collection of books, journals, audio-video materials, newspapers, rare books, e-resources, and previous years' question papers it also provides a photocopying facility to the students. The library is partially automated with all its subsystems like LAN connectivity and Wi-Fi. The college provides a range of IT facilities which includes extensive computer provision and Internet. The college office uses a LAN facility and software for the admission of students and fee collection. The administrative section, computer lab, library and departments of the college use updated and licenced versions of the operating system. The college has a dedicated Internet leased line of 70 & 50 Mbps, connected throughout the campus. The coverage of Wi-Fi extends to all areas including libraries, and conference halls. Eventually, it enables us to switch over to innovative and modern teaching and learning methodologies. The Wi-Fi system has been functioning with 70Mbps (unlimited). The college comprises high-speed printers (Multipurpose), fax facilities and a high-speed scanner.

Internet Band Width



Proforma Invoice

Invoice From	Invoice To	Customer Information
UDUPI FASTNET PRIVATE LIMITED 1-71F3, Sai square, Behind Adi Udupi Santhe market Moodanidambooru Village Udupi Ambaipadi - 576103 UL-VNO- DS.11/267/2019-DS-III GSTIN : 29AACCU0299E1Z7 HSN Code : 998422	PRINCIPAL ST MARYS OFFICE PRINCIPAL ST MARYS COLLEGE SHIRVA 574116 ,SHIRVA,Karnataka,India-574116 Registered Mobile : 8105501891	Customer No 11463 User Name STMARYSCOLLEGESHIRVA Order No 1439474 Invoice No UFN00348622 Billing Date 25/03/2026 Due Date 26/03/2026 Billing Period 25/03/2026 To 24/04/2026

Invoice Breakup			
Description	Quantity	Unit Cost	Total
100005-70MBPS-UNLIMITED (1 MONTH)	1	677.12 (+)	677.12
		CGST @ 9% on 677.12 (+)	60.94
		SGST @ 9% on 677.12 (+)	60.94
		GRAND TOTAL	799.00
		Balance Due	799.00

Bank Account details:

Udupi Fastnet Private Limited
308721010000022
Union Bank
UBIN0930873
Indrali Branch

Paid

CANCELLED

This is computer generated invoice. No signature required



Proforma Invoice

Invoice From	Invoice To	Customer Information
UDUPI FASTNET PRIVATE LIMITED 1-71F3, Sai square, Behind Adi Udupi Santhe market Moodanidambooru Village Udupi Ambalpadi - 576103 UL-VNO- DS.11/267/2019-DS-III GSTIN : 29AACCU0299E1Z7 HSN Code : 998422	PRINCIPAL ST MARYS PRINCIPAL ST.MARYS COLLEGE SHIRVA 574116,SHIRVA,Karnataka,India-574116 Registered Mobile : 8105501891	Customer No 11464 User Name STMARYSCOLLEGESHIRVA Order No 1429977 Invoice No UFN00339151 Billing Date 16/03/2026 Due Date 17/03/2026 Billing Period 16/03/2026 To 14/04/2026

Invoice Breakup			
Description	Quantity	Unit Cost	Total
UFN-100005-50MBPS-200GB -699 (1 MONTH)	1	592.37 (+)	592.37
		CGST @ 9% on 592.37 (+)	53.31
		SGST @ 9% on 592.37 (+)	53.31
		GRAND TOTAL	699.00
		Balance Due	699.00

Bank Account details:

Udupi Fastnet Private Limited

308721010000022

Union Bank

UBIN0930873

Indrali Branch

Paid

CANCELLED

This is computer generated invoice. No signature required

16. Enrolment and Placement details of students in the last 3 years

17. List of Research Project/ Consultancy Works (MOUs with Industries: -NA-

Short video of Infrastructure and facilities available: [CLICK TO VIEW](#)



Ministry of
Education
Government of India



MoE's
INNOVATION CELL
(GOVERNMENT OF INDIA)



INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of Education Initiative)



CERTIFICATE OF ESTABLISHMENT

This is to certify that

St.Mary's College, Shirva-574116, Udupi

has established an Institution's Innovation Council (IC202324451) in the campus as per the norms of Innovation Cell, Ministry of Education, Govt. of India during the academic calendar year 2023-24

Abhay Jere

Dr. Abhay Jere

Chief Innovation Officer
Ministry of Education's Innovation Cell

Dipan Sahu

Shri. Dipan Kumar Sahu

Assistant Innovation Director
Ministry of Education's Innovation Cell

Certificate No: 13996

Aishe Code: C-16986

Date: 08-04-2024

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2024-25

Letter of Approval (LoA)

F.No. South-West /2024-25/1-44291599428

Date of Approval: 09-May-2024

To,
The Principal Secretary (Hr. & Tech Education)
Govt. of Karnataka, K. G.S., 6th Floor,
M.S. Building, R. N. 645, Dr. B. R. Ambedkar Road,
Bangalore-560001

Sub: Letter of Approval for New Institution 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 Notified on 4th February, 2020 and amended on 24th February 2021 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id	1-44291599428	Application Id	1-44291599428
Name of the Institute	ST MARYS COLLEGE	Institute Address	SHIRVA VILLAGE & POST, UDUPI, UDUPI, Karnataka, 574116
InstituteType	Govt aided	Region	South-West

For conduct of the following Courses with the Intake indicate below for the Academic Year 2024-25*

Sr. No.	Level	Program	Course	Affiliating University/ Board	Intake Approved for 2024-25
1	UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Mangalore University, Mangalore	60

The approval of BBA/BCA/BMS courses is on "as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.

10% seats will be allowed over and above the Approved Intake to accommodate reservation for EWS as per State Government Policy.

***Note: The approval is valid for two years from the date of issue of this letter only for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the current Academic Year due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next academic session for continuation of approval.**

The Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institution shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
3. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
4. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
5. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
6. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical

courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution

7. The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
8. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.
10. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
11. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
12. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally, Audited Financial Statements for every Financial year on year to year basis.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2024-25(Appendix 6)
19. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - Parakh: Student Gap analysis portal bases services.
 - Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - Course in Indian Languages.
 - ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 - Augmenting Utilization of Research Assets (AURA).
 - Smart India Hackathon: World's largest Open Innovation Platform.

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic Year 2022-23. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.



APPROVAL PROCESS 2025-26

Extension of Approval (EOA)

F.No. South-West/1-44644334587/2025/EOA

Date of Approval: 20-Mar-2025

To,

The Principal Secretary (Hr. & Tech Education)
Govt. of Karnataka, K. G.S., 6th Floor,
M.S. Building, R. N. 645, Dr. B. R. Ambedkar Road,
Bangalore-560001

Sub: Extension of Approval for the Academic Year 2025-26

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2025-26

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education), Powers delegated in AICTE ACT 1987, (No 52 of 1987) chapter II - u/s 2(g) to regulate Technical and subsequent Regulations of AICTE, I am directed to convey the approval to:

Permanent Id	1-44291599428	Application Id	1-44644334587
Name of the Institution	ST MARYS COLLEGE	Name of the Society/Trust	CATHOLIC EDUCATIONAL SOCIETY OF UDUPI DIOCESE
Institution Address	SHIRVA VILLAGE & POST, UDUPI, UDUPI, Karnataka, 574116	Society/Trust Address	CATHOLIC EDUCATIONAL SOCIETY OF UDUPI DIOCESE(R), 'ANUGRAHA' PASTORAL CENTRE, 1ST FLOOR, KAKKUNJE, SANTHEKATTE POST, UDUPI, UDUPI, Karnataka, 576105
Institution Type	Govt aided	Region	South-West
Year of Establishment	1980		

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2025-26

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2024-25	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
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To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2025-26

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2025-26	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
UNDER GRADUATE	COMPUTER APPLICATIONS	BCA	Mangalore University, Mangalore	60	No	No

Note:

- A) *The approval of BBA/BCA/BMS courses is on "as is where is basis" Intake Approved for BBA/BCA/BMS Course is Subject to the approval of the Concern University.*
B) *From next year onwards, the EOA will be issued as per the AICTE norms and not on 'As is where is basis'*

All AICTE approved Institutions are empowered to nurture ecosystems for Skilling (through Vocational courses) via making effective use of existing infrastructure facilities and human resources.

It is mandatory to comply with all the essential requirements as given in APH 2024-27 (Chapter-VI)

The Institution/ University is having the following deficiencies as per the online application submitted to AICTE and the same shall be complied within Six Months from the date of issue of this EoA

Deficiencies Noted based on Self Disclosure	
Particulars	Deficiency
1. Administrative Area	
Board Room	Yes
Department Offices/Cabin for Head of Dept	Yes
Central Store	Yes
Exam Control Office	Yes
Housekeeping	Yes
Maintenance	Yes
Office All Inclusive	Yes
Placement Office	Yes
Security	Yes
2. Amenities Area	
Boys Common Room	Yes
Cafeteria	Yes
First aid cum Sick Room	Yes
Girls Common Room	Yes
Stationery Store	Yes
3. Computational Facilities	
Number of PCs in Language lab	Yes
Application S/W	Yes
4. Instructional Area –COMPUTER APPLICATIONS	
Seminar Hall	Yes
Computer Centre	Yes
Language Laboratory	Yes
5. Instructional Area Common Facilities	
Computer Center	Yes
6. Library Facilities	
Volumes	Yes

MultiMediaPC	Yes
7. Other Facilities Deficiency	
Sewage Disposal System	Yes
Establishment: Committee for SC/ST	Yes
Establishment: Internal Committee(IC)	Yes
Institution-Industry Cell	Yes
Food Safety and Standards	Yes
Online Grievance Rederssal Mechanism	Yes
Atleast 5 MoUs with industries	Yes
Group accident policy for employees	Yes
Implementation of PARAKH	Yes
Inbuilt mechanism for Social & Emotional Learning	Yes
Electives mandatorily through SWAYAM(MOOCs)	Yes
Earning credits through 'Skilling' based courses	Yes
8. Other Facilities III & Faculty Questions	
Fees to be charged, policies uploaded	Yes

*Please refer Deficiency Report for details

Important Instructions

1. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally Audited Financial Statements for last 3 Financial years.
2. Reservation Policy of the Central Government (Including EWS) / Respective State Government/ UT as the case shall be applicable to all the Programmes. The concerned State Government/ UT Admission authority shall decide Modalities of Admission.
3. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time are now amalgamated as total intake and shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2024-25 to 2027 for the Total Approved Intake.
4. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the **Executive Council / General Council as available on the record of AICTE shall be final and binding.**
5. All AICTE institutions are highly encouraged to get NBA/NAAC accreditation. All eligible AICTE institutions are thoroughly encouraged to participate in NIRF ranking process.
6. Deemed to be University: Institutions Deemed to be Universities (Running Technical Education Programmes), it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870 /2017.
7. AICTE Approved Institutes are encouraged to utilize SWAYAM PLUS Courses up-to 40%
8. Internship is mandatory for all admitted students.
9. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - a. Parakh: Student Gap analysis portal bases services.
 - b. Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - c. Course in Indian Languages.
 - d. ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 - e. Augmenting Utilization of Research Assets (AURA).
 - f. Smart India Hackathon: World's largest Open Innovation Platform.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Karnataka**
2. **The Registrar**,
Mangalore University, Mangalore**
3. **The Principal / Director,
ST MARYS COLLEGE
Shirva Village & Post,**

Udupi,Udupi,
Karnataka,574116

4. **The Secretary / Chairman,**
CATHOLIC EDUCATIONAL SOCIETY OF UDUPI DIOCESE(R), 'ANUGRAHA' PASTORAL CENTRE, 1ST FLOOR,
KAKKUNJE, SANTHEKATTE POST
UDUPI,UDUPI
Karnataka,576105

5. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

This is a computer generated Statement. No signature Required